

AGENDA
PUBLIC NOTICE OF REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF THE
HOUSING AUTHORITY OF THE CITY OF BROWNSVILLE, TEXAS

In light of the current COVID-19 situation:

Due to the current state of emergency declared by state and local officials, and the mandatory or recommended restrictions on public gatherings, which make convening a quorum of the Board at one location difficult or impossible, the June 1st, 2020 Regular Meeting of the Board of Commissioners of the Housing Authority of the City of Brownsville will be conducted via Zoom Teleconference Meeting by logging on at <https://us02web.zoom.us/j/81212600822>. The meeting will be convened at 5:30 p.m. You may participate in the meeting by calling the toll-free number: (346) 248-7799, Meeting ID: 812-1260-0822.

An electronic copy of the agenda packet for the meeting will be posted at <http://www.hacb.us/category/commissioners> before the day of the meeting. The meeting will be recorded, and the audio from the open portions of the meeting will be available the following day at that internet address.

Atención. Si desea recibir asistencia gratuita para traducir esta información, llame al (956) 214-1531.

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**

4. PUBLIC COMMENTS:

The Public Comment Period is designated for hearing concerns regarding Housing Authority of the City of Brownsville policies or business.

- Address the Board as a whole – do not direct comments to any individual member of the Board.
- There is a three (3) minute time limit per speaker.
- No formal action can be taken.
- For the record, the speaker must identify himself/herself by name before speaking.

5. CONSENT AGENDA:

All Consent Agenda Items listed are considered to be routine by the Board of Commissioners and will be approved by one motion. There will be no separate

discussion of these items unless a Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered individually.

- A. Approval of the Minutes of the Regular Meeting held on March 30th, 2020.
- B. Consideration and Possible Action to Approve the Annual Revision to HACB's Investment Policy. (Carla Mancha-Chief Executive Officer & Miguel Herrera-Chief Financial Officer)
- C. Consideration and Possible Action to Approve and Adopt the Revised Public Housing Program's Admissions and Continued Occupancy Policy (ACOP) Effective July 1, 2020. (Carla Mancha - Chief Executive Officer & Leticia Gonzalez – Client Services Director)
- D. Consideration and Possible Action to Approve Advertising a Request for Proposals for Fee Accounting Services. (Carla Mancha-Chief Executive Officer & Miguel Herrera-Chief Financial Officer)

6. ACTION ITEMS:

- A. Consideration and Possible Action to Approve the Demolition of the Supportive Services Building's Add-On Structures. (Carla Mancha - Chief Executive Officer & Isabel Nunez – Housing Facilities Director)
- B. Consideration and Possible Action to Approve Awarding Contract for Request for Proposals (RFP) No. 20-001: Landscaping & Irrigation Improvements at the Sanchez Vela Subdivision. (Carla Mancha-Chief Executive Officer & Korina Amador-Procurement Manager)
- C. Consideration and Possible Action to Approve Extending Contract for Janitorial Services with M & R's Elite Janitorial Solutions, LLC. (Carla Mancha-Chief Executive Officer & Korina Amador-Procurement Manager)

7. BUDGET WORKSHOP:

- A. Presentation of the Drafted Operating Budget for the Central Office Cost Center (COCC) for Fiscal Year 2021. (Carla Mancha-Chief Executive Officer & Miguel Herrera-Chief Financial Officer)
- B. Presentation of the Drafted Operating Budget for the Housing Choice Voucher (HCV) Program for Fiscal Year 2021. (Carla Mancha-Chief Executive Officer & Miguel Herrera-Chief Financial Officer)

- C. Presentation of the Drafted Operating Budget for the Moderate Rehabilitation (MR) for Fiscal Year 2021, and Public Housing Programs for Fiscal Year 2021. (Carla Mancha-Chief Executive Officer & Miguel Herrera-Chief Financial Officer)
- D. Presentation of the Drafted Operating Budget for the Public Housing Program's Asset Management Projects 1, 6, 9, 10 & 24 for Fiscal Year 2021. (Carla Mancha-Chief Executive Officer & Miguel Herrera-Chief Financial Officer)

8. **Discussion by Commissioners and Requests for Future Agenda Items.**

9. **Adjournment.**

Signed by:



Patricio Sampayo, Board Chairman

NOTE: The Housing Authority of the City of Brownsville does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact Executive Secretary at 956-214-1531 by Monday, June 1st, 2020, no later than 12:00 p.m., to make proper arrangements.

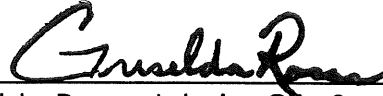
THE BOARD OF COMMISSIONERS RESERVES THE RIGHT TO CONVENE IN EXECUTIVE SESSION TO DELIBERATE ANY ITEM ON THE AGENDA WHEN DELIBERATION IN CLOSED SESSION IS AUTHORIZED BY TITLE 5 OF THE TEXAS GOVERNMENT CODE.

I certify that this Notice of Meeting/Agenda was posted on the front door of the offices of the Housing Authority of the City of Brownsville, Texas, 2606 Boca Chica, Brownsville, Texas, on Friday, May 29th, 2020, at 12:45 p.m.



Amanda Hernandez, Executive Secretary

I certify that a copy of the June 1st, 2020, Agenda of Items to be considered by the Board of the Housing Authority of the City of Brownsville was posted on the Bulletin Area at City Hall - Federal Building, on Friday, May 29th, 2020.



Griselda Rosas, Interim City Secretary