

AGENDA
PUBLIC NOTICE OF REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF THE
HOUSING AUTHORITY OF THE CITY OF BROWNSVILLE, TEXAS

In light of the current COVID-19 situation:

Due to the current state of emergency declared by state and local officials, and the mandatory or recommended restrictions on public gatherings, which make convening a quorum of the Board at one location difficult or impossible, the June 29th, 2020 Regular Meeting of the Board of Commissioners of the Housing Authority of the City of Brownsville will be conducted via Zoom Teleconference Meeting by logging on at <https://us02web.zoom.us/j/83437248010>. The meeting will be convened at 5:30 p.m. You may participate in the meeting by calling the toll-free number: (346) 248-7799, Meeting ID: 834-3724-8010.

An electronic copy of the agenda packet for the meeting will be posted at <http://www.hacb.us/category/commissioners> before the day of the meeting. The meeting will be recorded, and the audio from the open portions of the meeting will be available the following day at that internet address.

Atención. Si desea recibir asistencia gratuita para traducir esta información, llame al (956) 214-1531.

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**

4. PUBLIC COMMENTS:

The Public Comment Period is designated for hearing concerns regarding Housing Authority of the City of Brownsville policies or business.

- Address the Board as a whole – do not direct comments to any individual member of the Board.
- There is a three (3) minute time limit per speaker.
- No formal action can be taken.
- For the record, the speaker must identify himself/herself by name before speaking.

5. CONSENT AGENDA:

All Consent Agenda Items listed are considered to be routine by the Board of Commissioners and will be approved by one motion. There will be no separate

discussion of these items unless a Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered individually.

- A. Approval of the Minutes of the Regular Meeting held on June 1st, 2020.
- B. Consideration and Possible Action to Approve the Collection Losses Write-Off for Fiscal Year 2020. (Carla Mancha-Chief Executive Officer & Miguel Herrera-Chief Financial Officer)
- C. Consideration and Possible Action to Approve a Memorandum of Understanding between the Housing Authority of the City of Brownsville and the BCFS Health and Human Services. (Carla Mancha-Chief Executive Officer & Hilda Ledezma- Supportive Services Director)
- D. Consideration and Possible Action to Ratify a Resolution for the Closing of General Checking Account with BBVA and the opening of New General Checking Account with BBVA. (Carla Mancha-Chief Executive Officer & Miguel Herrera- Chief Financial Officer)

6. ACTION ITEMS:

- A. Presentation of the Housing Authority of the City of Brownsville Fiscal Year End 2019 Annual Audit. (Benjamin Pena – Burton, McCumber & Longoria)
- B. Consideration and Possible Action to Approve a Resolution Adopting the Waivers and Alternative Requirements for the Public Housing and Housing Choice Voucher Program due to COVID-19, effective April 10, 2020. (Carla Mancha- Chief Executive Officer & Leticia Gonzalez– Client Services Director)
- C. Consideration and Possible Action to Approve a Memorandum of Understanding between the Housing Authority of the City of Brownsville and the Resident Association which represents AMP 1- Buena Vida, Bougainvillea, Victoria Gardens, AMP 9- Sanchez Vela and AMP 10- Tangelo Quarters. (Carla Mancha-Chief Executive Officer & Hilda Ledezma- Supportive Services Director)
- D. Consideration and Possible Action to Approve a Memorandum of Understanding between the Housing Authority of the City of Brownsville, Brownsville Housing Opportunity Corporation and the Resident Advisory Board. (Carla Mancha-Chief Executive Officer & Hilda Ledezma- Supportive Services Director)
- E. Consideration and Possible Action to Approve the updated HACB Organization Chart, effective July 1, 2020. (Carla Mancha-Chief Executive Officer & Robert Wilson-Human Resources Officer)

- F. Consideration and Possible Action to Approve the updated HACB Compensation Scale, effective July 1, 2020. (Carla Mancha-Chief Executive Officer & Robert Wilson-Human Resources Officer)
- G. Consideration and Possible Action to Adopt a Resolution to Approve the Operating Budget for the Central Office Cost Center (COCC) for Fiscal Year 2021. (Carla Mancha-Chief Executive Officer & Miguel Herrera-Chief Financial Officer)
- H. Consideration and Possible Action to Adopt a Resolution to Approve the Operating Budget for the Housing Choice Voucher (HCV) Program for Fiscal Year 2021. (Carla Mancha-Chief Executive Officer & Miguel Herrera-Chief Financial Officer)
- I. Consideration and Possible Action to Adopt a Resolution to Approve the Operating Budget for the Moderate Rehabilitation (MR) for Fiscal Year 2021. (Carla Mancha-Chief Executive Officer & Miguel Herrera-Chief Financial Officer)
- J. Consideration and Possible Action to Adopt a Resolution to Approve the Operating Budget for the Public Housing Program's Asset Management Projects 1, 6, 9, 10 & 24 for Fiscal Year 2021. (Carla Mancha-Chief Executive Officer & Miguel Herrera-Chief Financial Officer)
- K. Consideration and Possible Action to Approve Advertising a Request for Proposals for a Green Physical Needs Assessment (GPNA) and Energy Audit. (Carla Mancha-Chief Executive Officer & Korina Amador-Procurement Manager)

7. Discussion by Commissioners and Requests for Future Agenda Items.

8. Adjournment.

Signed by:



Patricio Sampayo, Board Chairman

NOTE: The Housing Authority of the City of Brownsville does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact Executive Secretary at 956-214-1531 by Monday, June 29th, 2020, no later than 12:00 p.m., to make proper arrangements.

THE BOARD OF COMMISSIONERS RESERVES THE RIGHT TO CONVENE IN EXECUTIVE SESSION TO DELIBERATE ANY ITEM ON THE AGENDA WHEN DELIBERATION IN CLOSED SESSION IS AUTHORIZED BY TITLE 5 OF THE TEXAS GOVERNMENT CODE.

I certify that this Notice of Meeting/Agenda was posted on the front door of the offices of the Housing Authority of the City of Brownsville, Texas, 2606 Boca Chica, Brownsville, Texas, on Friday, June 26th, 2020, at 12:40 p.m.


Amanda Hernandez, Executive Secretary

I certify that a copy of the June 29th, 2020, Agenda of Items to be considered by the Board of the Housing Authority of the City of Brownsville was posted on the Bulletin Area at City Hall - Federal Building, on Friday, June 26th, 2020.


Griselda Rosas, Interim City Secretary