

AGENDA
PUBLIC NOTICE OF REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF THE
HOUSING AUTHORITY OF THE CITY OF BROWNSVILLE, TEXAS

In light of the current COVID-19 situation:

Due to the current state of emergency declared by state and local officials, and the mandatory or recommended restrictions on public gatherings, which make convening a quorum of the Board at one location difficult or impossible, the July 27th, 2020 Regular Meeting of the Board of Commissioners of the Housing Authority of the City of Brownsville will be conducted via Zoom Teleconference Meeting by logging on at <https://us02web.zoom.us/j/83282565767>. The meeting will be convened at 5:30 p.m. You may participate in the meeting by calling the toll-free number: (346) 248-7799, Meeting ID: 832-8256-5767.

An electronic copy of the agenda packet for the meeting will be posted at <http://www.hacb.us/category/commissioners> before the day of the meeting. The meeting will be recorded, and the audio from the open portions of the meeting will be available the following day at that internet address.

Atención. Si desea recibir asistencia gratuita para traducir esta información, llame al (956) 214-1531.

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**

4. PUBLIC COMMENTS:

The Public Comment Period is designated for hearing concerns regarding Housing Authority of the City of Brownsville policies or business.

- Address the Board as a whole – do not direct comments to any individual member of the Board.
- There is a three (3) minute time limit per speaker.
- No formal action can be taken.
- For the record, the speaker must identify himself/herself by name before speaking.

5. CONSENT AGENDA:

All Consent Agenda Items listed are considered to be routine by the Board of Commissioners and will be approved by one motion. There will be no separate

discussion of these items unless a Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered individually.

- A. Approval of the Minutes of the Regular Meeting held on June 29th, 2020.
- B. Approval of the Minutes of the Annual Meeting held on June 29th, 2020.
- C. Consideration and Possible Action to Amend a Partnership Management Agreement between the Chicory GP VI, Inc. and the Housing Authority of the City of Brownsville. (Carla Mancha - Chief Executive Officer & Miguel Herrera – Chief Financial Officer)
- D. Consideration and Possible Action to Amend a Partnership Management Agreement between the BHA Citrus Gardens GP, LLC and the Housing Authority of the City of Brownsville. (Carla Mancha - Chief Executive Officer & Miguel Herrera – Chief Financial Officer)
- E. Consideration and Possible Action to Approve a Partnership Management Agreement between the Texas Tropical Gardens at Boca Chica GP, LLC and the Housing Authority of the City of Brownsville. (Carla Mancha - Chief Executive Officer & Miguel Herrera - Chief Financial Officer.

6. ACTION ITEMS:

- A. Consideration and Possible Action to Approve the Contagious and Infectious Disease Preparedness & Recovery Plan. (Carla Mancha - Chief Executive Officer & Robert Wilson - Human Resources Officer)
- B. Consideration and Possible Action to Approve the HACB Telecommuting Plan and Agreements. (Carla Mancha - Chief Executive Officer & Robert Wilson - Human Resources Officer)
- C. Consideration and Possible Action to Approve a One Time Sell Back of Accrued Annual Leave by Eligible Employees. (Carla Mancha - Executive Officer & Robert Wilson - Human Resources Officer)
- D. Consideration and Possible Action to Authorize the Flexibility of Utilization of Accrued Sick Leave through August 31st, 2020 with the option to extend monthly. (Carla Mancha - Chief Executive Officer & Robert Wilson - Human Resource Officer)
- E. Consideration and Possible Action to Authorize Hazard Pay for Identified Positions effective payroll period June 29th, 2020 to payroll period September

6th, 2020, with an option to extend monthly. (Carla Mancha - Chief Executive officer & Robert Wilson - Human Resource Officer)

- F. Consideration and Possible Action to Approve a Negative Sick Leave Policy, effective July 28th, 2020. (Carla Mancha – Chief Executive Officer & Robert Wilson - HR)
- G. Consideration and Possible Action to Approve Enrollment of HACB Employees in the Employee Assistance Program from Dear Oaks effective August 1st, 2020. (Carla Mancha - Chief Executive Officer & Robert Wilson - Human Resource Officer)
- H. Consideration and Possible Action to Approve Advertising a Request for Proposals for a Strategic Plan and an Organizational Assessment. (Carla Mancha - Chief Executive Officer & Korina Amador - Procurement Manager)
- I. Consideration and Possible Action to approve the Request for Proposal for a Choice Neighborhood Planning Grant Coordinator. (Carla Mancha - Chief Executive Officer & Miguel Herrera - Chief Financial Officer)
- J. Consideration and Possible Action to Approve a Memorandum of Understanding between the Housing Authority of the City of Brownsville and the City of Brownsville for the submission of a joint application for the Choice Neighborhoods Planning Grant 2020 NOFA. (Carla Mancha-Chief Executive Officer)

7. Discussion by Commissioners and Requests for Future Agenda Items.

8. Adjournment.

Signed by:



Luis Eduardo Garduño, Board Chairman

NOTE: The Housing Authority of the City of Brownsville does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an

accommodation is encouraged to contact Executive Secretary at 956-214-1531 by Monday, July 27th, 2020, no later than 12:00 p.m., to make proper arrangements.

THE BOARD OF COMMISSIONERS RESERVES THE RIGHT TO CONVENE IN EXECUTIVE SESSION TO DELIBERATE ANY ITEM ON THE AGENDA WHEN DELIBERATION IN CLOSED SESSION IS AUTHORIZED BY TITLE 5 OF THE TEXAS GOVERNMENT CODE.

I certify that this Notice of Meeting/Agenda was posted on the front door of the offices of the Housing Authority of the City of Brownsville, Texas, 2606 Boca Chica, Brownsville, Texas, on Thursday, July 23rd, 2020, at 5:45 p.m.


Amanda Hernandez, Executive Secretary

I certify that a copy of the July 27th, 2020, Agenda of Items to be considered by the Board of the Housing Authority of the City of Brownsville was posted on the Bulletin Area at City Hall - Federal Building, on Thursday, July 23rd, 2020.


Griselda Rosas, Interim City Secretary