

AGENDA

PUBLIC NOTICE OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE BROWNSVILLE HOUSING OPPORTUNITY CORPORATION

In light of the current COVID-19 situation:

Due to the current state of emergency declared by state and local officials, and the mandatory or recommended restrictions on public gatherings, which make convening a quorum of the Board at one location difficult or impossible, the February 26th, 2021 Regular Meeting of the Board of Directors of the Brownsville Housing Opportunity Corporation will be conducted via Zoom Teleconference Meeting by logging on at <https://us02web.zoom.us/j/87023543155>. The meeting will be convened at 11:00 A.M. You may participate in the meeting by calling the toll-free number: (346) 248-7799, Meeting ID: 870-2354-3155.

An electronic copy of the agenda packet for the meeting will be posted at <http://www.hacb.us/category/commissioners> before the day of the meeting. The meeting will be recorded, and the audio from the open portions of the meeting will be available the following day at that internet address.

Atención. Si desea recibir asistencia gratuita para traducir esta información, llame al (956) 214-1531.

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**

4. Public Comments:

The Public Comment Period is designated for hearing concerns regarding Brownsville Housing Opportunity Corporation policies or business.

- Address the Board as a whole – do not direct comments to any individual member of the Board.
- There is a three (3) minute time limit per speaker.
- No formal action can be taken.
- For the record, the speaker must identify himself/herself by name before speaking.

5. CONSENT AGENDA:

- A. Approval of the Minutes of the Regular Meeting held on February 12, 2021.

- B. Consideration and Possible Action to Approve an Extension to the Sick Leave Flexibility provisions through the end of March 31, 2021. (Carla Mancha - Chief Executive Officer & Robert Wilson - Human Resource Officer)
- C. Consideration and Possible Action to Approve an Extension to the Hazard Pay for Identified Positions through the end of March 31, 2021. (Carla Mancha - Chief Executive Officer & Robert Wilson - Human Resource Officer)

6. **ACTION ITEMS:**

- A. Consideration and Possible Action to approve the job description for the position of Envision Center/BiblioTech Coordinator and that said salary and benefit expense be paid by BHOC funds. (Carla Mancha-Chief Executive Officer & Robert Wilson- Human Resources Officer)

7. **EXECUTIVE SESSION:** UNDER THE AUTHORITY OF CHAPTER 551, TITLE 5, OF THE TEXAS GOVERNMENT CODE, THE TEXAS OPEN MEETINGS ACT, THE BOARD, DURING THE COURSE OF THE MEETING COVERED BY THIS NOTICE, MAY ADJOURN INTO EXECUTIVE SESSION FOR ANY OF THE FOLLOWING MATTERS IN WHICH THE DUTY OF THE ATTORNEY UNDER THE RULES OF PROFESSIONAL CONDUCT CLEARLY CONFLICT WITH CHAPTER 551 (§551.071); OR, TO DELIBERATE THE PURCHASE, EXCHANGE, LEASE, OR VALUE OF REAL PROPERTY (§551.072):

- 1. Discussion of the Low-Income Housing Tax Credit project known as Poinsettia Gardens at Boca Chica.
- 2. Discussion of the Low-Income Housing Tax Credit project known as Trail Village.
- 3. Discussion of the 2021 9% Low-Income Housing Tax Credit application for El Jardin.
- 4. Discussion of the employment, evaluation (including compensation), or duties of Miguel Herrera.
- 5. Discussion of the employment, evaluation (including compensation), or duties of Ana Trejo.

8. **ACTION, IF ANY ON EXECUTIVE SESSION ITEMS:**

- 7.1-** Low-Income Housing Tax Credit project known as Poinsettia Gardens at Boca Chica.
- 7.2 -** Low-Income Housing Tax Credit project known as Trail Village.
- 7.3 -** 2021 9% Low-Income Housing Tax Credit application for El Jardin.
- 7.4 -** Employment, evaluation (including compensation), or duties of Miguel Herrera.
- 7.5 -** Employment, evaluation (including compensation), or duties of Ana Trejo.

9. ADDITIONAL ACTION ITEMS:

- A.** Consideration and Possible Action to adopt a Resolution indicating the Board's awareness of BHOC's participation in the 2021 9% housing tax credit application for El Jardin; and, naming all members of the Board of Directors and employees who may act on its behalf. (Carla Mancha-Chief Executive Officer)
- B.** Consideration and Possible Action to adopt a Resolution approving of BHOC providing gap financing for El Jardin. (Carla Mancha-Chief Executive Officer)
- C.** Consideration and Possible Action on Item 8 (7.3). (Carla Mancha – Chief Executive Officer)

10. DISCUSSION BY DIRECTORS AND REQUESTS FOR FUTURE AGENDA ITEMS.

11. ADJOURNMENT.

Signed by:



Patricio Sampayo, President

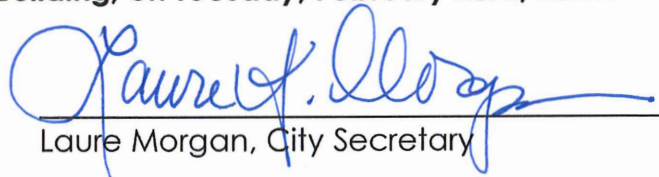
NOTE: The Brownsville Housing Opportunity Corporation does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact Amanda Hernandez, Executive Secretary at 956-214-1531 by Wednesday, February 24th, 2021, no later than 12:00 p.m., to make proper arrangements.

THE BOARD OF DIRECTORS RESERVES THE RIGHT TO CONVENE IN EXECUTIVE SESSION TO DELIBERATE ANY ITEM ON THE AGENDA WHEN DELIBERATION IN CLOSED SESSION IS AUTHORIZED BY TITLE 5 OF THE TEXAS GOVERNMENT CODE.

I certify that this Notice of Meeting/Agenda was posted on the front door of the offices of the Housing Authority of the City of Brownsville, Texas, 2606 Boca Chica, Brownsville, Texas, on Tuesday, February 23rd, 2021 at 10:45 a.m.


Amanda Hernandez, Executive Secretary

I certify that a copy of the Friday, February 26th, 2021 agenda items to be considered by the Board of the Brownsville Housing Opportunity Corporation was posted on the Bulletin Area at City Hall - Federal Building, on Tuesday, February 23rd, 2021.


Laure Morgan, City Secretary