

**AGENDA**  
**PUBLIC NOTICE OF A REGULAR MEETING**  
**OF THE BOARD OF COMMISSIONERS OF THE**  
**HOUSING AUTHORITY OF THE CITY OF BROWNSVILLE, TEXAS**

**In light of the current COVID-19 situation:**

Due to the current state of emergency declared by state and local officials, and the mandatory or recommended restrictions on public gatherings, which make convening a quorum of the Board at one location difficult or impossible, the May 25<sup>th</sup>, 2021 Regular Meeting of the Board of Commissioners of the Housing Authority of the City of Brownsville will be conducted via Zoom Teleconference Meeting by logging on at <https://us02web.zoom.us/j/86766201627>. The meeting will be convened at 5:30 p.m. You may participate in the meeting by calling the toll-free number: (346) 248-7799, Meeting ID: 867-6620-1627.

An electronic copy of the agenda packet for the meeting will be posted at <http://www.hacb.us/category/commissioners> before the day of the meeting. The meeting will be recorded, and the audio from the open portions of the meeting will be available the following day at that internet address.

Atención. Si desea recibir asistencia gratuita para traducir esta información, llame al (956) 214-1531.

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**

**4. PUBLIC COMMENTS:**

The Public Comment Period is designated for hearing concerns regarding Housing Authority of the City of Brownsville policies or business.

- Address the Board as a whole – do not direct comments to any individual member of the Board.
- There is a three (3) minute time limit per speaker.
- No formal action can be taken.
- For the record, the speaker must identify himself/herself by name before speaking.

**5. CONSENT AGENDA:**

All Consent Agenda Items listed are considered to be routine by the Board of Commissioners and will be approved by one motion. There will be no separate discussion of these items unless a Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered individually.

- A. Approval of the Minutes of the Regular Meeting held on April 26<sup>th</sup>, 2021.
- B. Consideration and Possible Action to Approve Funds for the HACB 2021 Scholarship Program. (Carla Mancha- Chief Executive Officer & Hilda Ledezma- Supportive Services Director)

**6. ACTION ITEMS:**

- A. Consideration and Possible Action to Accept the HACB Fiscal Year 2020 Annual Audit. (Carla Mancha – Chief Executive Officer, Miguel Herrera – Chief Financial Officer & Ben Peña – BML, Auditor)
- B. Consideration and Possible Action to Approve the Letter of Agreement between the Housing Authority of the City of Brownsville and the Brownsville Independent School District Adult Continuing Education Program. (Carla Mancha- Chief Executive Officer & Hilda Ledezma- Supportive Services Director)
- C. Consideration and Possible Action to Approve the Revised Family Self-Sufficiency Program Plan, effective May 25<sup>th</sup>, 2021. (Carla Mancha- Chief Executive Officer & Hilda Ledezma- Supportive Services Director)
- D. Consideration and Possible Action to Award Contract pursuant to Request for Proposals No. 20-001 “Bank Depository Services”. (Carla Mancha-Chief Executive Officer & Miguel Herrera-Chief Financial Officer)
- E. Consideration and Possible Action to Award Contract pursuant to Request for Proposals No. 20-006 “Strategic Plan and Organizational Assessment”. (Carla Mancha-Chief Executive Officer & Miguel Herrera-Chief Financial Officer)
- F. Consideration and Possible Action to approve the addition of the Rancho Del Cielo 1 & 2 properties to the HACB portfolio for liability insurance with TML-IRP, effective June 10, 2021. (Carla Mancha – Chief Executive Officer and Robert Wilson – Human Resources Officer)

**7. FINANCIAL REPORTS:**

- A. Presentation of Financial Reports for Public Housing, Housing Choice

Voucher, Moderate Rehabilitation III, and Central Office Cost Center for the month of April 2021. (Miguel Herrera - Chief Financial Officer & San Juana Sanchez- Finance Supervisor)

- B. Presentation of Financial Reports for the Non-Profit Corporations (BHFC, BHMC, and BHOC) for the month of April 2021. (Miguel Herrera - Chief Financial Officer & San Juana Sanchez- Finance Supervisor)
- C. Presentation of Financial Reports for the Capital Fund Program Grants and Resident Opportunity Self-Sufficiency Grants for the month of April 2021. (Miguel Herrera - Chief Financial Officer & San Juana Sanchez- Finance Supervisor)
- D. Presentation of Financial Reports for all HACB Low Income Housing Tax Credit Properties for the month of April 2021. (Miguel Herrera - Chief Financial Officer & San Juana Sanchez- Finance Supervisor)

**8. EXECUTIVE SESSION:** UNDER THE AUTHORITY OF CHAPTER 551, TITLE 5, OF THE TEXAS GOVERNMENT CODE, THE TEXAS OPEN MEETINGS ACT, THE BOARD, DURING THE COURSE OF THE MEETING COVERED BY THIS NOTICE, MAY ADJOURN INTO EXECUTIVE SESSION FOR ANY OF THE FOLLOWING MATTERS IN WHICH THE DUTY OF THE ATTORNEY UNDER THE RULES OF PROFESSIONAL CONDUCT CLEARLY CONFLICT WITH CHAPTER 551(§551.071), TO DELIBERATE THE PURCHASE, EXCHANGE, LEASE OR VALUE OF REAL PROPERTY (§551.072), OR TO CONSIDER THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE OR DISMISSAL OF A PUBLIC OFFICER OR EMPLOYEE (§551.074);

- 1. Discussion of the Development of the housing tax credit project known as Poinsettia Gardens at Boca Chica.
- 2. Discussion of the Development of the housing tax credit project known as Trail Village.
- 3. Discussion of 2021 9% housing tax credit application for El Jardin.

**9. Action, if any, on Executive Session Items:**

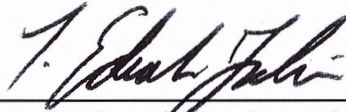
- 8.1 - Development of the housing tax credit project known as Poinsettia Gardens at Boca Chica.
- 8.2 - Development of the housing tax credit project known as Trail Village.

8.3 - 2021 9% housing tax credit application for El Jardin.

**10. Discussion by Commissioners and Requests for Future Agenda Items.**

**11. Adjournment.**

Signed by:

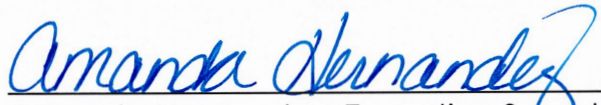


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Luis Eduardo Garduño, Board Chairman

**NOTE: The Housing Authority of the City of Brownsville does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact Executive Secretary at 956-214-1531 by Monday, May 24<sup>th</sup>, 2021, no later than 12:00 p.m., to make proper arrangements.**

THE BOARD OF COMMISSIONERS RESERVES THE RIGHT TO CONVENE IN EXECUTIVE SESSION TO DELIBERATE ANY ITEM ON THE AGENDA WHEN DELIBERATION IN CLOSED SESSION IS AUTHORIZED BY TITLE 5 OF THE TEXAS GOVERNMENT CODE.

**I certify that this Notice of Meeting/Agenda was posted on the front door of the offices of the Housing Authority of the City of Brownsville, Texas, 2606 Boca Chica, Brownsville, Texas, on Thursday, May 20<sup>th</sup>, 2021, at 3:30 p.m.**



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Amanda Hernandez, Executive Secretary

**I certify that a copy of the Tuesday, May 25<sup>th</sup>, 2021, Agenda of items to be considered by the Board of the Housing Authority of the City of Brownsville was posted on the Bulletin Area at City Hall - Federal Building, on Thursday, May 20<sup>th</sup>, 2021.**

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Laure Morgan, City Secretary