

AGENDA

PUBLIC NOTICE OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE BROWNSVILLE HOUSING OPPORTUNITY CORPORATION

In light of the current COVID-19 situation:

Due to the current state of emergency declared by state and local officials, and the mandatory or recommended restrictions on public gatherings, which make convening a quorum of the Board at one location difficult or impossible, the June 18th, 2021 Regular Meeting of the Board of Directors of the Brownsville Housing Opportunity Corporation will be conducted via Zoom Teleconference Meeting by logging on at <https://us02web.zoom.us/j/85496506253>. The meeting will be convened at 12:00 P.M. You may participate in the meeting by calling the toll-free number: (346) 248-7799, Meeting ID: 854-9650-6253.

An electronic copy of the agenda packet for the meeting will be posted at <http://www.hacb.us/category/commissioners> before the day of the meeting. The meeting will be recorded, and the audio from the open portions of the meeting will be available the following day at that internet address.

Atención. Si desea recibir asistencia gratuita para traducir esta información, llame al (956) 214-1531.

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**

4. Public Comments:

The Public Comment Period is designated for hearing concerns regarding Brownsville Housing Opportunity Corporation policies or business.

- Address the Board as a whole – do not direct comments to any individual member of the Board.
- There is a three (3) minute time limit per speaker.
- No formal action can be taken.
- For the record, the speaker must identify himself/herself by name before speaking.

5. CONSENT AGENDA:

- A. Approval of the Minutes of the Regular Meeting held on February 26, 2021.

- B. Approval of the Minutes of the Regular Meeting held on March 5, 2021.
- C. Approval of the Minutes of the Joint Workshop held on June 2, 2021.
- D. Consideration and Possible Action to Approve Travel and Training for BHOC Board President Patricio Sampayo, Vice President Luis E. Garduño, Director John F. Cowen, HACB Vice Chairman Jesse A. Miller, Chief Executive Officer Carla Mancha, Chief Financial Officer Miguel Herrera, and Grants & Special Projects Manager Ana Trejo to attend the 2021 Texas Housing Conference sponsored by the Texas Affiliation of Affordable Housing Providers in Austin, TX, from July 19th through the 21st, 2021. (Carla Mancha – Chief Executive Officer)
- E. Consideration and Possible Action to Ratify the Extension of the Hazard Pay for Identified Positions from April 1st, 2021 through the end of May 30, 2021. (Carla Mancha - Chief Executive Officer & Robert Wilson - Human Resource Officer)

6. ACTION ITEMS:

- A. Consideration and Possible Action to Accept the Brownsville Housing Opportunity Corporation Fiscal Year End 2020 Annual Audit. (Benjamin Peña – Burton, McCumber & Longoria)
- B. Consideration and Possible Action to Approve the Operating Budget for the Brownsville Housing Opportunity Corporation (BHOC) for Fiscal Year 2022. (Carla Mancha-Chief Executive Officer & Miguel Herrera- Chief Financial Officer)
- C. Consideration and Possible Action to Approve the updated HACB Organizational Chart effective July 1, 2021, contingent HACB approval. (Carla Mancha-Chief Executive Officer & Robert Wilson-Human Resources Officer)
- D. Consideration and Possible Action to Approve the new or updated Position Descriptions for identified positions, contingent HACB approval. (Carla Mancha – Chief Executive Officer & Robert Wilson – Human Resources Director)
- E. Consideration and Possible Action to Approve the Commitment of Matching Funds Letter to the US Department of HUD for the International/Southmost Choice Neighborhoods Planning Grant 2021 Application. (Carla Mancha-Chief Executive Officer & Ana Trejo– Grants & Special Projects Manager)

- F. Consideration and Possible Action to Approve a Memorandum of Understanding between the Brownsville Housing Opportunity Corporation, the Housing Authority of the City of Brownsville and the Resident Advisory Board. (Carla Mancha-Chief Executive Officer & Ana Trejo- Grants & Special Projects Manager)
- G. Consideration and Possible Action to Approve a Memorandum of Understanding between the Brownsville Housing Opportunity Corporation and the Citrus Gardens Annex, and Linda Vista, Sunset Terrance, Las Brisas, Rose Gardens, and Scatter Sites Resident Associations. (Carla Mancha-Chief Executive Officer & Ana Trejo- Grants & Special Projects Manager)
- H. Consideration and Possible Action to Approve a Memorandum of Understanding between the Brownsville Housing Opportunity Corporation and the Citrus Gardens Resident Associates. (Carla Mancha-Chief Executive Officer & Ana Trejo- Grants & Special Projects Manager)
- I. Consideration and Possible Action to Approve a Memorandum of Understanding between the Brownsville Housing Opportunity Corporation and the Poinsettia Gardens at Boca Chica Resident Association. (Carla Mancha-Chief Executive Officer & Ana Trejo- Grants & Special Projects Manager)
- J. Consideration and Possible Action to Ratify the addition of the Rancho Del Cielo 1 & 2 properties to the HACB Portfolio for liability insurance with TML-IRP, effective June 10, 2021. (Carla Mancha-Chief Executive Officer & Robert Wilson-Human Resources Officer)

7. **EXECUTIVE SESSION:** UNDER THE AUTHORITY OF CHAPTER 551, TITLE 5, OF THE TEXAS GOVERNMENT CODE, THE TEXAS OPEN MEETINGS ACT, THE BOARD, DURING THE COURSE OF THE MEETING COVERED BY THIS NOTICE, MAY ADJOURN INTO EXECUTIVE SESSION FOR ANY OF THE FOLLOWING MATTERS IN WHICH THE DUTY OF THE ATTORNEY UNDER THE RULES OF PROFESSIONAL CONDUCT CLEARLY CONFLICT WITH CHAPTER 551 (§551.071); OR, TO DELIBERATE THE PURCHASE, EXCHANGE, LEASE, OR VALUE OF REAL PROPERTY (§551.072):

- 1. Discussion of the Low-Income Housing Tax Credit project known as Poinsettia Gardens at Boca Chica.

2. Discussion of the Low-Income Housing Tax Credit project known as Trail Village.
3. Discussion of the 2021 9% Low-Income Housing Tax Credit application for El Jardin.
4. Discussion of the Rancho del Cielo I & II tax credit properties.
5. Discussion of Paseo Plaza tax credit property.

8. ACTION, IF ANY ON EXECUTIVE SESSION ITEMS:

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| <u>7.1-</u> | Low-Income Housing Tax Credit project known as Poinsettia Gardens at Boca Chica. |
| <u>7.2 -</u> | Low-Income Housing Tax Credit project known as Trail Village. |
| <u>7.3 -</u> | 2021 9% Low-Income Housing Tax Credit application for El Jardin. |
| <u>7.4-</u> | Rancho del Cielo I and II tax credit properties. |
| <u>7.5-</u> | Paseo Plaza tax credit property. |

9. DISCUSSION BY DIRECTORS AND REQUESTS FOR FUTURE AGENDA ITEMS.

10. ADJOURNMENT.

Signed by:



Patricio Sampayo, President

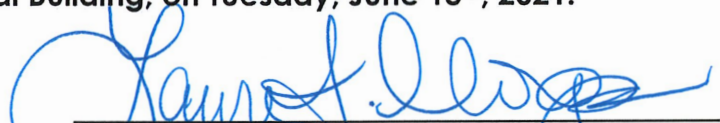
NOTE: The Brownsville Housing Opportunity Corporation does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact Amanda Hernandez, Executive Secretary at 956-214-1531 by Thursday, June 17th, 2021, no later than 12:00 p.m., to make proper arrangements.

THE BOARD OF DIRECTORS RESERVES THE RIGHT TO CONVENE IN EXECUTIVE SESSION TO DELIBERATE ANY ITEM ON THE AGENDA WHEN DELIBERATION IN CLOSED SESSION IS AUTHORIZED BY TITLE 5 OF THE TEXAS GOVERNMENT CODE.

I certify that this Notice of Meeting/Agenda was posted on the front door of the offices of the Housing Authority of the City of Brownsville, Texas, 2606 Boca Chica, Brownsville, Texas, on Tuesday, June 15th, 2021 at 12:00 p.m.


Amanda Hernandez, Executive Secretary

I certify that a copy of the Friday, June 18th, 2021 agenda items to be considered by the Board of the Brownsville Housing Opportunity Corporation was posted on the Bulletin Area at City Hall - Federal Building, on Tuesday, June 15th, 2021.


Laure Morgan, City Secretary

